

**FOIA – REQUEST FOR REVIEW BY PUBLIC ACCESS COUNSELOR (PAC)**

Name of Requester: \_\_\_\_\_

Street Address: \_\_\_\_\_

E-Mail address: \_\_\_\_\_

Telephone Number (s) \_\_\_\_\_

Preferred Method of contact: \_\_\_\_\_ US Mail      \_\_\_\_\_ E-Mail

Name of the Public Body: \_\_\_\_\_

Date the Public Body Denied the FOIA Request: \_\_\_\_\_

**\*A Request for Review must be filed within 60 calendar days of the date on which the public body denied the FOIA request. If no response, the Request for Review must be filed within 60 days of the date the response was due. (Typically, 5 business days after receipt by the public body.)**

Attach the following documents:

1.) **Copy of FOIA Request**

**AND**

2.) **Copy of any Responses from the Public Body.** In order to facilitate the PAC’s review please include all documents or correspondence from the public body, as well as a written summary of any oral communications.

OR

\_\_\_\_\_ Please mark if you allege the public body **did not respond** to your request.

**Note: The PAC cannot review denials of FOIA requests made to the General Assembly or submitted for a “commercial purpose” (5 ILCS 140/2(c-10). 5 ILCS 140/9.5 (a), (b).**

You may identify particular issues for the PAC to review, if applicable. Attach additional pages as necessary:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**I hereby submit this request for the PAC to review the denial of my FOIA request.**

Requester Signature: \_\_\_\_\_ Date: \_\_\_\_\_